**Grading Rubric – PowerPoint 2010**

**Saving Energy**

**Class:**

**Professor:**

**Notes:**

***Solution Filename:*** *Saving Energy.pptx*

|  |  |  |
| --- | --- | --- |
| **Description** | **Pts** | **Your Score** |
| Oriel theme is applied to the presentation | **2** |  |
| The presentation has a title slide | **2** |  |
| The title slide has title and subtitle text, which is formatted | **2** |  |
| File saved as “Saving Energy” | **1** |  |
| Slide 2 is a text slide with a multi-level bulleted list | **2** |  |
| The text on Slide 2 has appropriate formatting | **2** |  |
| Slide 3 is created with the Title Only slide layout style | **2** |  |
| Slide 4 is created with a title and two headings | **2** |  |
| Clips are added to all the slides | **2** |  |
| A photograph is added to Slide 3 | **2** |  |
| Clips are resized and repositioned | **2** |  |
| Photograph on Slide 3 is resized | **2** |  |
| Presentation has an appropriate closing slide | **2** |  |
| A transition is added to the presentation | **2** |  |
| Document properties are changed | **1** |  |
| **TOTAL POSSIBLE POINTS:** | **28** | **0** |

**YOUR SCORE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**